

Summary Report
City of Raleigh Historic Cemeteries Advisory Board

**Tucker House * 418 N Person St
Monday, July 11, 2011**

Members Present:

Jane Thurman- Raleigh City Cemeteries Preservation, Inc.
David Brown- Raleigh City Cemeteries Preservation, Inc.
Wayne Schindler- City of Raleigh Parks and Recreation Department
Jimmy Thiem- Parks, Recreation and Greenway Advisory Board
Terry Harper- Raleigh City Cemeteries Preservation, Inc.
Orrin Haywood- Raleigh City Cemeteries Preservation, Inc. (arrived at 6 p.m.)
Jason Queen- Preservation North Carolina
Danny Morgan- City of Raleigh Parks and Recreation Department

Members Absent:

Doris Burke- Parks, Recreation and Greenways Advisory Board

City of Raleigh Staff Present:

Christy Cornell

CALL TO ORDER

Mr. David Brown called the meeting to order at 5:30 p.m.

The Board reviewed the minutes from the 05/09/2011 meeting with a minor name correction. The minutes were approved unanimously.

DISCUSSION

OLD BUSINESS

The Board asked if future CORHCAB meetings could occur at the Tucker House. Christy will check into this and report back.

Wayne thanked RCCP for their work in cemetery documentation and provided a status of the Archaeological Services RFP. He mentioned that 6 proposals were received. The proposals have been reviewed by a departmental committee and Sara Sanders from FEMA. Wayne has been conducting reference checks and the committee will meet and make its final recommendation this week. Wayne mentioned that any found artifacts found during the Archaeological investigation will be kept in the storage unit at City Cemetery until re-interment. Members of the Board would like to observe archaeological work once underway. Staff will coordinate access with the selected firm.

Wayne met with Dean at City Cemetery to examine damage of the wrought-iron fencing. Dean provided a budget estimate for repairs which was forwarded to FEMA for the Project Worksheet.

Wayne mentioned that a Consultant will be hired to develop the scope of work for tree debris and monument work projects. Data collected from staff and from RCCP will likely be turned over to the Consultant. Terry mentioned that the consultant needs to be pre-qualified (i.e. experienced in working on a National Register Sites).

Wayne passed out a tentative timeline for work for each of the associated work projects.

Wayne mentioned that FEMA will only pay for restoration of a chain link fence at O'Rourke cemetery. Any plans to replace this fence will have to occur after this initial restoration work is complete.

The Maintenance Management Manual can be discussed in future meetings.

NEW BUSINESS

Wayne mentioned that City Council appropriated \$10,000 in the 6222 (cemeteries) operating budget for FY12. The Board and staff will look for ways to utilize this operating funding before end of FY12.

The Board agreed to meet again whenever there is progress to report.

With no further business, the meeting was adjourned at 6:15 p.m.